WABC 47th Kaderly Classic January 6th & 7th, 2023

Entry window opens: 6:00 PM, Monday, December 12 Closes precisely: 12:00 PM, Thursday, January 5th, 2023

Submit your intended roster early! Return anytime before the deadline to make changes!

- 1. Entries must be submitted using the Online Entry Form at www.baumspage.com!
 - a) Create your account early and enter your master alphabetic roster.
- 2. Please note the following details on baumspage.com!
 - a) Inactive accounts prior to 2021 were deleted. Current accounts from 2021-2022 were retained, but the associations with the schools and teams were deleted.
 - b) High school athletes from last season were advanced one-grade level and retained. Please review your roster and delete any athlete that did not return. Use links below <u>Coaches</u> for team and athlete entry.
- 3. Go to www.baumspage.com and click Online Entries or Login to access your account.
 - a) If you did not have an account last year, use Apply to create your account.
 - i) To Apply | Complete the requested information | Check the "I'm not a robot." box | Submit Application.
 - b) If you had an account last year, you can log in using that e-mail address and password.
 - i) Please note: Passwords are case-sensitive!
 - i) If you don't know your password, click the **Forget your password?** link to have a temporary password e-mailed to you.
- 4. Use Coaches | Select Teams to select your school from the drop-down list.
 - a) Click Select School Type | select either High School or Middle School | click Get Schools/Clubs.
 - b) Click Select School | highlight your school | click Get Available School Team.
 - i) If your school is not listed or somebody else has already claimed your team, use **My Tools | Online Help** and submit the appropriate **Help Request**.
 - c) Click **Select Sport** and select your sport.
 - d) After the sport is selected, click Make me the Coach.
 - e) Repeat as necessary to if coaching multiple teams/sports/genders.
- 5. Use Coaches | Wrestling | Modify Athletes to enter athletes to your alphabetic roster.
 - a) You may enter athletes one at a time by entering first name, last name, and grade, then **Add Athlete**.
 - i) Type all names in upper and lower case. *Please check all entries carefully!
 - b) Or you can import your complete roster by pasting them from an Excel file. Use one row per athlete: **First Name**, **Last Name**, and **Grade**. Highlight and paste into textbox, then click **Import Athletes**.
 - c) To help identify girls for weigh-in, check the **Girl Athlete** check box for all girls | then **Save Athlete** Changes.
- 6. Use Coaches | Wrestling | Submit Rosters to enter them in a tournament.
 - a) Select your team | click Get Available Events | Select an event | click Get Roster.
 - i) For each weight class, click **Select a Wrestler** and select athlete from the drop-down list.
 - ii) If appropriate, enter seeding information as requested. Leave blank if not up for seed!
 - iii) If allowed to enter extras, select **weight**, then **wrestler**, and **Submit Roster**. Repeat for others.
 - b) Click **Submit Roster** to save. Use **Get Printable Roster** to print a copy for your records.
 - c) If a name or grade is not correct or an athlete is missing, use **Coaches | Wrestling | Modify Athletes** to make the correction, and then submit your entries again.
- 7. Event Rosters can only be submitted or corrected while the "Entry Window" is open!
 - a) The window closes automatically **precisely at the time and date** listed.
 - b) **Submit Rosters** early and return to make changes **anytime before** the window closes.
 - c) Entries cannot be edited or submitted online after the window closes.
- 8. **If there are any problems with the Online Form**, click the **Contact Us** link and submit a **Help** Request.
 - a) Please allow up to 8 hours for a response! *Most responses will be in less than 4 hours.
 - b) Call Gary Baumgartner at 513-594-6154 or Terry Young at 740-517-0195 if you need immediate help.